



GOVERNMENT OF KERALA
Abstract

Sainik Welfare Department - Formulation of Guidelines/Norms for the issuance of dependency certificate to the dependant of Ex-servicemen for various courses of study under Boards/Universities etc. - Orders issued.

GENERAL ADMINISTRATION (SAINIK WELFARE) DEPARTMENT

G.O. (MS) No: 335/2011 /GAD

Dated, Thiruvananthapuram, 08/11/2011

Read:- Lr. No. 1700/SW-2/10/DSW dtd. 09.06.2010 and 04.11.2010 of Director of Sainik Welfare, Thiruvananthapuram.

ORDER

The Director of Sainik Welfare in his letter read above has informed that there is no specific norms or guidelines for the issuance of the dependant certificate issued by the children of Ex-servicemen for the purpose of availing concession/grace mark for getting admission to various courses.

Presently the Dependency Certificate is issued as per the norms fixed by the Rajya Sainik Board vide Order No. SAO/3 dtd. 20.09.1983. The Zila Sainik Welfare Officers are authorized to issue the Certificate to those who and unmarried/unemployed children of Ex-Servicemen up to 25 years of age.

Government have examined the matter in detail and are pleased to issue the following norms/guidelines for issuance of dependence certificate to the dependant of Ex-Servicemen for various courses of study under Boards, Universities etc.

1. Ex- Servicemen means the defence force personnel discharged or retired from military service (Army, Navy and Air force) as defined by the Ministry of Defence.
2. Dependants of Ex- servicemen for the purpose means:-
 - (a) Unemployed and Unmarried sons/daughters of Ex- servicemen including legally adopted children.
 - (b) Widowed/divorced daughter of Ex- servicemen provided they are not receiving any type of remuneration/pension/ maintenance allowance/ sustainable income from any other source and is wholly dependent on the Ex-servicemen for livelihood.
 - (c) Wife/Widows of Ex- Servicemen.
3. Zila Sainik Welfare Officer is authorized to issue the Dependency Certificate.
4. The applicant will submit formal request for the Dependency Certificate to the concerned Zila Sainik Welfare Officer.

Following documents will be produced for issuance of certificate:

- (a) SSLC or any other document to prove the age and qualification.
- (b) Discharge Certificate/identity Card of Ex- Servicemen.

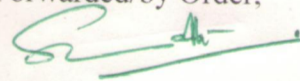
- (c) Proof of relationship from Revenue authority or any other competent authority, if the name of the dependant is not endorsed in the discharge book.
- (d) Unemployed/Unmarried Certificate from Panchayat Secretary or similar authorities (as applicable), if the dependant is of employable and marriageable age.
5. Zila Sainik Welfare officer will verify the application in detail. He can also demand additional documents or certificates required for scrutiny in support of the application if necessary.
 6. The certificate will contain the details of the Ex- Servicemen, dependant and their relation with ex-Servicemen, the purpose for which the certificate is issued, serial number, and date of issue and the name and designation of the issuing Authority with office seal.
 7. Certificate will be valid for six months from the date of issue and period of validity will be specifically recorded on the certificate.
 8. Certificate shall be used only for the specific purpose for which it is issued.
 9. The Zila Sainik Welfare Officers will maintain a separate Register for recording the details of the certificate like name and details of the Ex- Servicemen, dependant, Serial number of the certificate, date of issue and period of validity and signature of the recipient of the Certificate.
 10. The upper age limit for issuance of certificate, in the case of dependant of ex-servicemen will be as per the norms fixed by the Board/University or the institution as per the rules for each courses.

By Order of the Governor,
K.R.JYOTHILAL
Secretary to Government.

To

The Director of Sainik Welfare, Thiruvananthapuram
All Zila Sainik Welfare Officers (Through DSW)
All District Collectors
The Director of Public Instruction, Thiruvananthapuram
The Director of Collegiate Education, Thiruvananthapuram
The Director of Higher Secondary Education, Thiruvananthapuram
The Director of Vocational Higher Secondary Edn., Thiruvananthapuram
The Director of Technical Education, Thiruvananthapuram
The Registrar of all Universities through Director of Collegiate Edn.
The Accountant General, (A & E/Audit), Kerala, Thiruvananthapuram.
General Education Dept(vide U.O(F)No.70106/J3/10/G.Edndtd. 03.02.2011)
Higher Education Dept (vide U.O(F)No. 6471/B1/11/H.Edn. dtd. Nil)
SF/OC

Forwarded/by Order,



Section Officer.

